

INTRODUCED: June 8, 2009

A RESOLUTION No. 2009-R **85**

To establish a Task Force to Review the Processes and Guidelines of the Commission of Architectural Review.

Patrons – President Graziano, Mr. Tyler and Mr. Conner

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: **JUL 13 2009** AT 6 P.M.

WHEREAS, section 15.2-2306(A) of the Code of Virginia (1950), as amended, authorizes the City to adopt an ordinance delineating historic districts and establishing a review board to administer the ordinance and to review whether the erection, reconstruction, alteration or restoration of buildings or structures within such a historic district is architecturally compatible with the historic landmarks, buildings or structures in that district; and

WHEREAS, pursuant to the authority granted in the Code of Virginia, the City has adopted Chapter 114, Article IX, Division 4 of the Code of the City of Richmond (2004), as amended, to provide for Old and Historic Districts and has adopted section 114-930.3 of the Code of the City of Richmond (2004), as amended, to provide for a Commission of Architectural Review (the “Commission”) to administer these provisions; and

AYES: _____ NOES: _____ ABSTAIN: _____

ADOPTED: _____ REJECTED: _____ STRICKEN: _____

WHEREAS, pursuant to sections 114-930.3 and 114-930.7 of the Code of the City of Richmond (2004), as amended, the Commission has adopted standards and guidelines to govern its administration of the City's Old and Historic District ordinance; and

WHEREAS, the Council of the City of Richmond believes that it is in the best interests of the citizens of the City of Richmond that the Council appoint a task force to review the process and guidelines of the Commission;

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

That there is hereby established a Task Force to Review the Processes and Guidelines of the Commission of Architectural Review (the "Task Force") pursuant to the following guidelines:

1. **Duties.** The Task Force shall produce a written report that (i) describes the Task Force's review of the process of the Commission, (ii) describes the Task Force's review of the Commission's guidelines and (iii) makes a recommendation as to whether the Council should modify the process of the Commission and a recommendation as to whether the Commission's guidelines should be modified.
2. **Membership.** The Task Force shall consist of seven members appointed by the Council by resolution. One member shall be an architect who specializes in historic rehabilitation, one member shall be a member of the City Council nominated by the President of the Council, one member shall be a member of the Commission of Architectural Review, one member shall be an employee of the Department of Community Development nominated by the Director of Community Development, one member shall be affiliated with the Richmond Historic Foundation, one member shall be

affiliated with the Richmond Realtor Association and one member shall be a citizen of the City of Richmond. The Council intends to appoint members with knowledge of and experience with historic preservation, historic rehabilitation, neighborhood revitalization and development. All other aspects of the Task Force and its membership not addressed in this resolution shall be governed by the provisions applicable to boards and commissions of the City set forth in Chapter 2, Article V, Division 1 of the Code of the City of Richmond (2004), as amended.

3. **Conduct of Affairs.** The Task Force shall have a duration of 180 days from the date on which the Council has appointed a majority of the Task Force's members and shall submit the written report for which this resolution calls to the Council at the end of this duration. The Task Force shall meet as often as it deems necessary to complete its duties. A majority of the members of the Task Force shall constitute a quorum. The Council member serving on the Task Force shall be the chairman of the Task Force. The Task Force may elect from its membership such other officers as it may find necessary for the conduct of its affairs. The Task Force may adopt by-laws or rules of procedure not inconsistent with this resolution to govern the conduct of its meetings and operations.
4. **Staff and Resources.** The Council Chief of Staff shall furnish the Task Force with such staff and resources as the Council Chief of Staff may be able to furnish to assist the Task Force in discharging the duties imposed upon it by this resolution and shall seek the assistance of staff from the Department of Community Development with specialized knowledge of the subject matter of the Task Force's duties as necessary. The City Clerk shall keep the record of the Task Force's proceedings and the official record of the Task Force's final report.



Richmond City Council

The Voice of the People

Richmond, Virginia

Office of the Council Chief of Staff

Daisy E. Weaver
Council Chief of Staff

RECEIVED
JUN - 5 2009

Ordinance/Resolution Request

OFFICE OF CITY ATTORNEY

TO Norman Sales, Richmond City Attorney

THROUGH Daisy E. Weaver, Council Chief of Staff

DEW

FROM Steven Taylor, Council Policy Analyst
Office of the Council Chief of Staff

S.T.

COPY Kathy Graziano, City Council President
David Hathcock, 4th District Liaison

DATE June 4, 2009

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TITLE SHORT TITLE OF ORDINANCE/RESOLUTION SUBJECT

This is a request for the drafting of an **Ordinance** **Resolution**

REQUESTING COUNCILMEMBER/PATRON

SUGGESTED STANDING COMMITTEE

Graziano

Land Use, Housing & Transportation

ORDINANCE/RESOLUTION SUMMARY

President Graziano wishes to introduce a resolution to establish a task force to review current processes and guidelines of the Commission of Architectural Review. She would like to have the resolution introduced at the June 8, 2009 meeting of City Council. A draft resolution is attached your Office's review. It is understood that the resolution may be altered by your office for proper form and legality.

BACKGROUND

Va. Code § 15.2-2306(A) authorizes the City to have a Commission of Architectural Review (CAR) to administer the City's ordinance establishing historic districts. City Code § 114-930.3(a) creates the City's CAR, and City Code §§ 114-930.1—114-930.9 provide for the historic districts, the operation of CAR, and compliance with the mandatory requirements of Va. Code § 15.2-2306. Some have expressed the opinion that there is a need to review its guidelines and processes.

FISCAL IMPACT STATEMENT

Fiscal Impact	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Budget Amendment Required	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Estimated Cost or Revenue Impact	\$ 0	
Fiscal Summary:		
Commissioned will be staffed by current City employees.		

Attachment/s Yes No

1.) Draft resolution creating the Review Task Force on CAR.